



EASTSIDE UNION SCHOOL DISTRICT AFRICAN AMERICAN ADVISORY COMMITTEE

BYLAWS

ARTICLE I NAME OF COMMITTEE

This committee shall be known as the **Eastside Union School District African American Advisory Committee**. Henceforth, this committee shall be referred to as the **AAAC**. The Eastside Union School District will be referred to as the District. (See glossary of terms on last page)

ARTICLE II PURPOSE

The purpose of this Advisory committee is to work collaboratively with Eastside Union School District for African American student outcomes. The committee will help improve the quality of education for African American students by raising the level of awareness in our community about cultural learning differences, advising on action that will impact change, while prompting an understanding among parents, educators and other stakeholders.

ARTICLE III MEMBERSHIP

SECTION I Composition of the Eastside Union School District English Learner Advisory Committee.

- A. The AAAC shall be comprised of at least 51% parents or guardians of currently enrolled African American students.
- B. AAAC members are allowed to finish the term to which they have been elected, even if they no longer are a parent of a currently enrolled African American student.
- C. The membership of the AAAC shall be one member and one alternate elected or selected from each school site .
- D. Members of the public may attend AAAC meetings as non-voting guests. Guests may participate in general discussions related to the educational issues of the African American Advisory Committee as long as the topic is an agenda item or a comment form has been submitted prior to the Parent and Community Input section of the agenda.

SECTION II Procedures for the Selection of the Eastside Union School District African American Advisory Committee.

- A. Each school site shall elect or select their member and alternative (Site representatives) to serve on the AAAC for one year term of membership.

SECTION III Term of Membership

- A. All members of the AAAC shall serve for one school year.
- B. All members are eligible for re-nomination and re-election as long as Section IA of these bylaws is maintained
- C. Members who are absent for three consecutive meetings are subject to suspension as a voting member.
- D. Membership on this committee is not transferable. (i.e. from one school to another).

SECTION IV Voting Rights

- A. Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote by this committee and approved by a simple majority.

ARTICLE IV OFFICERS

SECTION I Officers

The AAAC consists of the following officer positions: (1) District Representatives, (2) Site Representatives, (3) secretary (Administrative Assistant).

SECTION II Duties of the Representatives

The District will provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their advisory responsibilities. Executive board will be contacted by a district representative at least two weeks prior to each general meeting to collaboratively determine the schedule, agenda, speakers, and activities for each general meeting.

- A. District Representatives
 - Preside at all meetings of the committee and Executive Board.
 - Review and sign all letters, reports and other communications generated by or in the name of the AAAC.
 - Enlist the aid of the Coordinator of Student Services or their representative in preparation of the agenda.
- B. Secretary
 - Contact each member at least three days (72 hours) prior to each meeting.
 - Record the minutes of each meeting.
 - Prepare the minutes for each meeting
 - Keep a record of names, address and telephone number of each member of the committee.
 - Keep a log of meeting attendance and inform the chairperson when a member has missed three consecutive meetings.
 - Cooperate with the chairperson in preparation of the committee correspondence.
 - Perform other duties as may be assigned by the chairperson or by the AAAC.

SECTION III Election and Term of Office

The LCAP Representatives of the AAAC shall be elected through a written or digital ballot during a regularly scheduled meeting that has been previously noticed as a meeting at which an election will be held.

- The Coordinator of Student Services or their representative will serve as the Representative until the officers have been duly elected.
- LCAP Representatives shall assume their positions immediately upon being elected.
- A vacancy in any LCAP Representative for any reason shall be filled by election by the committee at the AAAC meeting for the following month for the remainder of the term.

ARTICLE V

MEETING OF THE EASTSIDE UNION SCHOOL DISTRICT AFRICAN AMERICAN ADVISORY COMMITTEE

SECTION I Regular Meetings

The AAAC shall meet at least quarterly during the school year.

SECTION II Place of Meetings

The AAAC shall hold its regular meetings in a facility provided by the district.

SECTION V Quorum

A quorum consists of at least 1 site representative from each school site.

SECTION VI Conduct of Meetings

All meetings shall follow AAAC Norms

SECTION VII Miscellaneous

All regular meetings of the AAAC shall be open at all times to the public.

AMENDMENTS

These bylaws may be amended or revised any time by a two-thirds (2/3) affirmative vote of the members present. Any amendments or revisions must conform to state, federal and local guidelines.

Approved:

Chairperson

Date: _____

Secretary

Date: _____

